



Pension Board
24 July 2023

**Report from the Corporate Director,
Finance and Resources**

Revised Brent Pension Fund Communications Policy

Wards Affected:	N/A
Key or Non-Key Decision:	N/A
Open or Part/Fully Exempt: (If exempt, please highlight relevant paragraph of Part 1, Schedule 12A of 1972 Local Government Act)	Open
No. of Appendices:	One: Appendix 1 - Communications Policy
Background Papers:	N/A
Contact Officer(s): (Name, Title, Contact Details)	<p>Minesh Patel, Corporate Director, Finance and Resources (minesh.patel@brent.gov.uk) 020 8937 4043</p> <p>Ravinder Jassar, Deputy Director of Finance (ravinder.jassar@brent.gov.uk) 020 8937 1487</p> <p>Sawan Shah, Head of Pensions (sawan.shah@brent.gov.uk) 020 8937 1955</p> <p>George Patsalides, Finance Analyst (george.patsalides@brent.gov.uk) 020 8937 1137</p>

1.0 Purpose of the Report

1.1 This report presents the revised Communications Policy for the Brent Pension Fund.

2.0 Recommendation(s)

2.1 The board is recommended to note the overall report.

3.0 Background

3.1 The communication policy is a statement designed to ensure that all key stakeholders are kept informed of developments within the Pension Fund and through the appropriate medium. The aim being to ensure an effective communication process is in place to help maintain the efficient and effective running of the Scheme and deliver better stakeholder and customer outcomes.

3.2 Brent's Pensions Communications Policy was last updated in 2019. Therefore, it is an opportune time to update the statement which has considered any relevant changes within the LGPS as well as provide further clarification on employer responsibilities.

3.3 The revised Communications Policy is attached in Appendix 1. Since the last policy update the following revisions have been made:

- Updates have been made throughout the document to account for the move from Altair to Civica's UPM and LPPA's PensionPoint self-service.
- An update has been made to include Section 7, which lists relevant staff contact details for members to direct queries and receive support.

4.0 Financial Implications

4.1 Not applicable.

5.0 Legal Implications

5.1 Not applicable.

6.0 Equality Implications

6.1 Not applicable.

7.0 Consultation with Ward Members and Stakeholders

7.1 Not applicable.

8.0 Human Resources

8.1 Not applicable.

Report sign off:

Minesh Patel

Corporate Director, Finance and Resources